

**TOWN OF PACKWAUKEE
TOWN BOARD MEETING
TUESDAY, APRIL 16, 2024, IMMEDIATELY FOLLOWING THE ANNUAL MEETING**

Call to Order

In attendance:

Lance Achterberg, Vikki Trimble, Adam Schuh, Keith Bagley, Judi Nigbor

Tara Schuh – Town Clerk

Jeri Showers – Town Treasurer

Town of Packwaukee community members

- 1) Swearing in Town Board: Adam Schuh and Vikki Trimble were sworn in to their Town Supervisor elected roles.
- 2) Trimble made a motion to move agenda item of “Roads” to agenda item #2. 2nd by Nigbor. All in favor and motion passed.
- 3) Roads: Motion by Trimble to approve Project 1, Fern Rd LRIP Project, along with bidding for asphalt and then discuss the next projects in May. 2nd by Supervisor Schuh. All in favor and motion passed.
- 4) Approve minutes from the Town Board meeting of March 12, 2024: Motion by Schuh to approve minutes for the March 12, 2024, town board meeting. All in favor and motion passed.
- 5) Clerk’s report was read
 - a) Election updates
 - b) Town Hall, Town Kitchen, Town Bathrooms cleaning: Supervisor Schuh will bring recommendations for carpet cleaning at the town hall. Supervisor Schuh will follow up with janitorial services for town hall and town bathrooms.
 - c) Pavilion cleaning for spring/summer use: Supervisor Schuh will follow up will follow up to ensure the town pavilion is cleaned for upcoming rentals.
- 6) Treasurer’s report was read
 - a) Discuss and act on Dog Licenses: Discussion occurred
- 7) Library report: Director Marshall read the library report which included
 - a) Marshall is meeting with Montello School for what can be offered digitally to students
 - b) The library is hiring part time (every other Saturday and as needed)
 - c) May 9th at 5:00 pm: Training and library program on Narcan
 - d) The county has two computers they can donate to library
 - e) Saturday, May 11th: Book and bake sale
- 8) Citizen’s inquiries and concerns - Time for citizens to bring up issues for a future meeting or discuss items on this agenda.
 - a) Discussion around whether Packwaukee can have a “bad weather alarm” as not all Packwaukee residents can hear the Montello alarm

- b) Courtney Trimble announced she has nomination papers for county seats if anyone wanted to sign them
 - c) Discussion around a water filter: Supervisor Schuh will get information from Mike Marine about this possibility
 - d) Bathroom toilet handle in the woman's room is not working: Achterberg will fix.
- 9) Fire District report
- a) The new fire truck was approved for purchase by the Fire District.
 - b) Fire protection ordinance: Achterberg will work to get the fire district current ordinance updated and follow up with the town attorney.
- 10) Licenses
- a) Donald W Hess: operator's license: Motion by Trimble to approve operator's license contingent on him receiving safe beverage certification. 2nd by Schuh. All in favor and motion passed
 - b) Lakeview Campground and Bar: Tobacco license: Motion by Trimble to approve tobacco license, 2nd by Schuh. All in favor and motion passed.
- 11) Recycling Center
- a) Metal dumpsters are getting cleaned up
 - b) Reach out to community members for a community clean-up day by the recycling center
 - c) There is a free e-recycling possibility: Achterberg will look into this.
- 12) Cemetery: Question around "critters" digging by cemetery. Trimble will follow up on this.
- 13) Town Hall, Park, Flags, Boat Landings, Christmas Decorations
- a) Freedom Road Boat Landing: handicap accessible portion being broken: Discussion around waiting for water to warm up to evaluate what needs to happen to fix.
- 14) Packwaukee Land Use Planning Commission
- a) Initial review and discussion of Comprehensive Plan and Zoning maps north of CTH C: The planning commission requested a special meeting with town board to discuss their initial review and discussion. A tentative date of April 30, 2024, at 5:00 p.m. was decided to hold this meeting. Achterberg will follow up with John Bluemke.
- 15) Lake Commission Reports
- a) Buffalo: Next meeting is on May 11th at 8:30 a.m. at the pavilion.
 - b) Emery: Boat launch needs work. The highway department could do the work and bill the Town and then Emery would need to reimburse the Town. Trimble will follow up.
 - c) Williams: District waiting for town board decision to fix the sea wall before replacing launch dock. Town board has the estimate from the county to complete the work.
- 16) Firewise Program
- a) Packwaukee is no longer a member of the Firewise program, can join again in the future if the need arises.

17) Old Business

- a) Narcan availability at Packwaukee Town Hall: Updates were discussed under the library report.
- b) Bathrooms at Freedom Road boat launch needing cleaning/attention: Schuh will get estimates on how to clean safely.
- c) Speed Limit concerns and orange flags on speed limit signs on County C and County D: Discussion occurred. Schuh investigating options and funding. County highway department will be placing orange “flags” on the speed signs at all entrances to the residential area of the town.

18) New Business: none

19) Upcoming Meetings and Events

- a) Marquette County Unit Towns Association Meeting: April 29, 2024
- b) Town Board Meeting: May 14, 2024
- c) Open Book (by phone): May 30, 2024, from 10:00 a.m. until 12:00 p.m.
- d) Board of Review (Packwaukee Town Hall): June 13, 2024, from 4:00 to 6:00 p.m.

20) Sign Vouchers and Checks

21) Adjournment

Respectfully submitted,

Tara Schuh (Town Clerk)