

TOWN OF PACKWAUKEE MEETING MINUTES
TOWN BOARD MEETING
Tuesday, February 13, 2024, at 6:00 p.m.

Call to Order at 6:00 p.m.

Pledge of allegiance was said by all

In attendance:

Lance Achterberg, Vikki Trimble, Keith Bagley, Larry Haygood

Remote: Judi Nigbor

Tara Schuh – Town Clerk

Jeri Showers – Town Treasurer

Town of Packwaukee community members

- 1) Approve minutes from the Town Board meeting of January 9, 2024. Motion by Trimble and 2nd by Nigbor to approve January 2024 Town Board meeting minutes. All in favor and motion passed.
- 2) Clerk's report was read. A request
- 3) Treasurer's report
 - a) Discuss and act on Dog Licenses: Discussion occurred to review ordinances from other municipalities. Town board supervisors shall review the ordinances and discussion will continue at March's town board meeting.
- 4) Library report
 - a) Marshall discussed she is beginning a library director's courses via Department of Public Instruction (DPI)
 - b) Library has given out 15 burning permits so far
 - c) Library has issued three new library cards
 - d) Marquette County Public Health Department proposed the town hall facilities to have **Narcan** available for public use.
- 5) Citizen's inquiries and concerns - Time for citizens to bring up issues for a future meeting or discuss items on this agenda.
 - a) New items
 - i) Dog licenses: Citizen asked about whether any new ordinance would apply to foster dogs
 - ii) Discussion around county plow hitting the boat landing by Freedom Road
 - iii) Bathrooms at Freedom Road boat launch need care such as cleaning and toilet paper
 - b) Feedback on previous concerns
 - i) Lights in townhall: still have not been replaced. Larry will work to get these done.
 - ii) Christmas decorations have been taken down for the season
- 6) Fire District report
 - a) Fire protection ordinance: Discussion occurred around the town's ordinance allowing an addendum to be done to update fee schedules. This will hopefully be ready in May.
 - b) **Fire engine replacement:** Discussion around the cost of purchasing a new fire engine, as well as other considerations.

- 7) Licenses
 - a) Report on availability of additional Liquor License: Achterberg indicated he is told that Packwaukee is not eligible for another liquor license at this time.
 - b) New state law indicates the Town of Packwaukee will not be issuing operator licenses starting likely in 2025.
- 8) Recycling Center
 - a) Report that community members are asking for recycling center stickers. It was said that at this time community members need to present the right documentation when wanting to use the recycling center. Achterberg indicates he will begin to be there on Saturdays starting in April of 2024 to issue them out.
 - b) The Waste Management contract was signed and submitted.
- 9) Cemetery: no updates
- 10) Roads
 - a) Brushing is finished with the exception of a few ash piles that still need cleaning. The cost was as expected around the \$18,000
 - b) As highlighted by WisDOT, all towns in WIO must give notice as to who will be completing the inventory of the 6-20 foot diameter culvert/small bridge inventory by April 15, 2024. Delmore Consulting reached out to the Town of Packwaukee reached out to see if Packwaukee would contract with them to perform this task. Trimble and Nigbor will get bid from the county and compare that cost to Delmore Consulting
 - c) Packwaukee causeway bids are due on February 15, 2024
 - d) A tree was cut down on Shore Drive on Williams Lake
 - e) Complaints have come to the Town regarding the quality of snow plowing done by the County
 - f) In preparation of the upcoming 2024 construction season, Adams-Columbia Electric Cooperative (ACEC) is requesting permit preference for construction performed along town roads. Trimble made a motion to do an “annual blanket permit” which allows ACEC to process services without delay. 2nd by Haygood. All in favor and motion passed.
- 11) Town Hall, Park, Flags, Boat Landings, Christmas Decorations
 - a) Lightbulbs in meeting room have not been fixed: Haygood was reminded to please fix the lightbulbs as quite a few were still not working.
 - b) Pier inspection on Freedom Road boat launch will occur by a town supervisor
 - c) Town Hall: needs a deeper cleaning and more regular cleaning. Haygood will follow up with Jim and Kathy on this.
- 12) Packwaukee Land Use Planning Commission
 - a) Rezone – Phillip and Emily Hoffman, Lot 1 and 2 of CSM 1790 being part of lot of Northshore Estates II and part of Government Lots 3 & 4 less CSM 2356, Section 13, T15N, R9E. 8.35 acres:

Discussion occurred that planning commission needs to review zoning of corridor before looking at applications. Lance will task planning commission with starting at the County C corridor starting at ZZ and going to county line. Haygood made a motion for this approach, 2nd by Trimble. All in favor and motion passed.

- b) Discuss (and act if necessary) on Chapter 70.15. K.2 camping on year around basis: Discussion on how to review camping permits. Discussion occurred a decision was made that all applications that come to the town will come with a site plan.

13) Lake Commission Reports

- a) Buffalo: New equipment and harvester will be delivered in April. Report that Buffalo Lake is “upset” that township is not taking an active role in lake level.
- b) Emery: No updates
- c) Williams: Next commissioner meeting is Saturday, March 9th, 2024.

14) Firewise Program

- a) Packwaukee Wildfire Risk Reduction vacancy: no updates from Achterberg. The vacant position remains.

15) Old Business

- a) Discuss and act on Solar Speed board signs: Extensive continued conversation around solar speed board signs. Discussion occurred from community members and town board members with conflicting opinions and thoughts around whether they are needed in Packwaukee, the potential cost and where that money would come from.

Bagley made a motion that the Town of Packwaukee buy one of the signs that are around \$2500 that we move from location to location and that the town should pay for this. 2nd by Haygood. Discussion occurred around where the money was going to come from, insurance, maintenance, who would move the sign around and various other factors.

“Ayes”: Haygood, Bagley

“Nays: Achterberg, Nigbor and Trimble

Motion failed 3 to 2.

Another motion was made by Haygood to continue researching grant money to come up with funds for solar speed sign. 2nd by Bagley.

“Ayes”: Haygood, Bagley, Achterberg, Trimble

“Nays: Nigbor

Motion passed 4 to 1

16) New Business

- a) Discuss and act on **Outdoor Recreation Plan**: Nigbor will reach out to Pat Kilby to determine if there are areas that need to be added or removed from the town’s plan. There is a February 29th deadline. Motion by Haygood to be a part of Outdoor Recreation Plan for county and update information, 2nd by Trimble. All in favor and motion passed.
- b) Discuss and act on Packwaukee Easter Egg Hunt: Discussion occurred. Motion by Trimble to approve Easter Egg hunt group be able to use the town park facilities for no cost and the town will gift them \$100. 2nd by Haygood. All in favor and motion passed.

17) Upcoming Meetings and Events

a) Town Board Meeting: March 12, 2024

b) Spring Election and Presidential Preference Vote: April 2, 2024

18) Sign Vouchers and Checks

19) Motion to adjourn meeting by Trimble. 2nd by Haygood. All in favor, motion passed.

Respectfully submitted, Tara Schuh, Town Clerk