

**TOWN OF PACKWAUKEE  
TOWN BOARD MEETING  
TUESDAY, MAY 14, 2024**

**Call to Order at 6:00 p.m.**

**Pledge of Allegiance was said**

**In attendance:**

Lance Achterberg, Adam Schuh, Vikki Trimble, Judi Nigbor, Keith Bagley

Tara Schuh – Town Clerk

Jeri Showers – Town Treasurer

Town of Packwaukee community members

- 1) Approve minutes from the Town Board meeting of March 12, 2024. Motion by Bagley, 2<sup>nd</sup> by Nigbor to approve March 2024 Town Board Meeting minutes. All in favor and motion passed.
- 2) Approve minutes from the Joint Town Board and Plan Commission meeting of April 30, 2024: Motion by Nigbor to approve the Joint Town Board and Plan Commission meeting minutes of April 30<sup>th</sup>, 2024, 2<sup>nd</sup> by Schuh. All in favor and motion passed.
- 3) Nigbor made a motion to move Highway agenda item up to item 3, followed by moving Marquette County Economic Development and Tourism and then the COM2 presentation. 2<sup>nd</sup> by Trimble. All in favor and the motion passed.
- 4) Roads
  - a) Review any bids for asphalt: Achterberg opened the one sealed bid from Northeast Asphalt. Motion by Trimble to approve Northeast asphalt's bid, 2<sup>nd</sup> by Nigbor. All in favor and motion passed.
  - b) Nigbor discussed road repair work. Motion by Trimble to approve suggested 2024 project work, along with \$3500 estimate for bridge on 10<sup>th</sup>. 2<sup>nd</sup> by Bagley. All in favor and motion passed
  - c) Keri Solis from Marquette County Economic Development and Tourism opened conversation about revitalizing Packwaukee. Board members should continue to consider changes that could be made and report back to Solis.
- 5) Recycling Center
  - a) COM2 presentation: Motion by Bagley to approve six-month trial for COM2 services at recycling center. 2<sup>nd</sup> by Schuh. Motion was amended to include that Achterberg is able to sign the contract with COM2 to start the process. 2<sup>nd</sup> by Schuh. All in favor and motion passed
- 6) Clerk's Report was read.
- 7) Treasurer's Report
  - a) Discuss and act on Dog Licenses: Treasurer will review examples of other municipality's ordinances and come back next month with suggestions. Town Board was also asked to review examples.

b) Supervisor Schuh requests that all Amazon receipts are given to Clerk.

8) Town Board committee assignments:

Williams Lake: Bagley

Emery Lake: Trimble

Buffalo Lake: Nigbor

Roads: Trimble and Bagley

Cemetery: Trimble

Recycling Center: Achterberg

Town Park: Schuh and Bagley

Town Hall: Schuh

Lake Launch fees: Nigbor will continue to collect

Clerk will contact County Clerk to request what other committees the Town needs to have representation on and whether the Town has any current vacant spots.

Motion by Trimble to approve all assignments as presented, 2<sup>nd</sup> by Trimble. All in favor and motion passed.

9) Library report:

a) May 2-3 Public Library Conference in Stevens Point that Director will attend

b) 18 people attended the Watercolor program

c) 3 people attended the Narcan presentation

d) Narcan is available at the Town Hall and Director Marshall indicates people have been picking it up

e) Book and bake sale did raise \$461.50

f) Filter in vacuum needs to be replaced: Schuh will review and fix

g) Playground equipment: Library will take lead role in promoting new equipment and once material is designed, we will promote by flyers and social media

10) Citizen's inquiries and concerns - Time for citizens to bring up issues for a future meeting or discuss items on this agenda.

a) Community member asked about can collections

b) Clerk will put together an inventory list of things that appear to need to be thrown away at the Town Hall

c) Water filter has been fixed

d) Schuh reports he did request and receive water sample test kit and will move forward with testing the water at the Town Hall

11) Fire District report

a) Fire protection ordinance: No updates

12) Licenses

a) Donald W Hess: operator's license was not issued due to not presenting Safe Beverage certificate to Clerk

b) Judy Trimble: Bagley made a motion to approve Judy Trimble's operator license request, 2<sup>nd</sup> by Schuh. All in favor and motion passed.

13) Cemetery: Trimble indicates she observed cemeteries and did not find any evidence of rodent issues.

14) Town Hall, Park, Flags, Boat Landings, Christmas Decorations

- a) Freedom Road Boat Landing: handicap accessible portion being broken: Bagley will explore options to fix
- b) Landscaping bid/s: The Town has a current contract with Daniels. Achterberg will reach out to the new bidder to indicate this.
- c) Damaged/broken picnic table and park bench: Schuh and Bagley will review this.

15) Packwaukee Land Use Planning Commission

- a) Discuss and act on Matthew Allen variance request: W4655 County Road C: The planning commission denied this request on the basis of other options available and current status did not pose undue hardships on applicant. Motion by Bagley to go with planning recommendations for denial, 2<sup>nd</sup> by Trimble. All in favor and motion passed.
- b) Discuss and act on proposed rezoning on CTH C and K: Motion by Trimble to update map on Block 22 as residential, 2<sup>nd</sup> by Schuh. All in favor and motion passed. Clerk will post public informational meeting notice and will mail all affected property owners a notice of intention and of the informational meeting.

16) Lake Commission Reports

a) Buffalo:

- i) Lake district did hire a consult for lake study
  - ii) They will be getting a new harvester on May 22, 2024
  - iii) Herbicide treatments will begin next week
  - iv) Ecology committee is looking at silt control study
  - v) Fish stocking will occur at the end of the month. Business sponsors are unhappy with lake level and they are losing sponsors
  - vi) An individual has petitioned to leave the lake district and this item was tabled
- Buffalo Lake have permission for a recycling container on its property on Saturdays that must be staffed by town so town board members will volunteer for Saturday shifts. The times will be 9 a.m. to 11 a.m. or until recycling containers are full. The Town will purchase an "open" sign to inform the public when it is in fact open for business.

b) Emery: No updates:

- c) Williams: Schuh indicated a decision needed to be made about the C Wall at the Williams Lake boat launch that needs to be fixed before a new dock can be built. Motion by Bagley to approve estimated \$3,000 bid to fix launch on Williams Lake. 2<sup>nd</sup> by Trimble. All in favor and motion passed.

17) Old Business

- a) Narcan availability at Packwaukee Town Hall: Discussed under Library report
- b) Bathrooms at Freedom Road boat launch needing cleaning/attention: Schuh indicates he was in contact with County Plumber who estimated a \$225 cost to clean the

bathroom inside and out. Motion by Schuh to hire Country Plumber to power was the bathroom at Freedom Road, 2<sup>nd</sup> by Nigbor. All in favor and motion passed.

c) Speeding concerns and orange flags on speed limit signs on County C and County D

18) New Business

- a) Town of Packwaukee ordinance violations: W4415 Shore Drive, Montello: Discussion that a complaint was received, and the property is in violation of excessive grass length and noxious weeds. Clerk was directed to send them a violation notice.
- b) Town of Packwaukee ordinance violations: W4217 Fox Road, Montello: Discussion that a complaint was received, and the property is in violation of excessive grass length and noxious weeds. Clerk was directed to send them a violation notice.

19) Upcoming Meetings and Events

- a) Town Board Meeting: June 11, 2024
- b) Open Book (by phone): May 30, 2024, from 10:00 a.m. until 12:00 p.m.
- c) Board of Review (Packwaukee Town Hall): June 13, 2024, from 4:00 to 6:00 p.m.

20) Sign Vouchers and Checks

21) Adjournment: Motion to adjourn by Schuh, 2<sup>nd</sup> by Bagley. All in favor and motion passed.

Respectfully submitted,

Tara Schuh (Town Clerk)