

**TOWN OF PACKWAUKEE**  
**TOWN BOARD MEETING**  
**Tuesday, December 13, 2022**

Present: Lance Achterberg, Vikki Trimble, Judi Nigbor, Keith Bagley, Larry Haygood  
Tara Sommersberger (Town Clerk) and Jeri Showers (Town Treasurer)

Call to order: 6:00 p.m.

1. Approve minutes from the Town Board Meeting of October 11, 2022. Motion by Vikki, 2<sup>nd</sup> Keith, all in favor.
2. Clerk's Report
  - Tara will be on vacation from January 1 to January 7, 2023. Tara contacted the Wisconsin Election Commission and was informed the Town Clerk can deputize someone to collect candidacy papers for Spring election in her absence. Tara sought town board support to deputize Courtney Trimble for this role. Motion by Judi, 2<sup>nd</sup> by Keith, all in favor.
3. Treasurer's report read
4. Library Report:
  - Library made fundraising goal
  - Requested and received permission to bring unwanted books to dump on Saturday
5. Insurance Renewal Proposal: Jesse from Hometown Community Insurance Agency
  - Reason for increase is for cyber insurance, the cyber suite caused an approximate 800\$ increase. Voting machine will be corrected. Discussion occurred. Town board will look at cost when voting machine is corrected. Will be on January agenda.
6. Citizen inquiries and concerns:
  - Larry to continue to investigate who owns the land to see if we can adjust the sign so it is visible to the road (across from Chateau Restaurant)
  - Keith got the fire alarm system checked. Fire signals are over 20 years old and are overdue for being replaced. Company will send the town a quote
7. Fire District Report:
  - Meeting is next month
  - Protection Ordinance: assigned to Vikki to report back
8. Recycling Center:
  - We do not have an official copy of the proposal; however, we have a quote. Discussion occurred. Motion by Larry, 2<sup>nd</sup> by Keith to approval the unofficial proposal, all in favor.
  - Buffalo Lake: Requested the ability to use the recycling center to get rid of garbage from the lake. Discussion occurred. It was explained that the recycling center is on a "sticker system" and you must be a taxpayer to receive a sticker. Buffalo Lake did not receive approval.
9. Cemetery: No new items
10. Roads: No new items
11. Town Hall, Park, Flags, Boat Landings, Christmas Decorations:
  - LED bulbs were bought, the town could use more of them in the future
  - Quote on fire sensors: waiting for quote

12. Lake Commission Reports –

- Buffalo: Will be receiving a new cutter in 2024.
  - Still pursuing lake level raising
  - Did fish stocking
- Emery: no new reports
- Williams: no new reports

13. Old business

- Alley vacation: Resolution passed: discontinue the alley located in block 17 in the Plat of Packwaukee. Motion by Larry, 2<sup>nd</sup> by Judi. Tara to request Attorney Spankowski to develop materials to serve parties. Keith will serve all parties. Tara to publish notices in paper  
February 14<sup>th</sup> public hearing for this vacation.
- Fees for completing special assessments: \$25 fee for special assessments effective immediately. Motion by Larry, 2<sup>nd</sup> by Keith
- Audit/Review: Tara to connect the company with Jeri Showers as the town treasurer should take lead on this.
- Veterans Memorial Project: Keith reported about 32 people came to spaghetti dinner fundraiser and River's Bend paid for the dinner. Keith reported breaking ground in spring. Discussion occurred over whether this is a town project. The town board recommends a three-person panel to bring recommendations to the board and the board will vote on it after that. Will be on January agenda.
- Assessment: second notice of non-compliance: If we do not do our reassessment by next year, it will become a supervised assessment. Will place on agenda for January

14. New Business:

- Remote attendance policy: Larry made a motion to allow remote attendance with voting rights for reasons approved by the chairperson on a one-on-one basis and not be paid the meeting per diem. This was seconded by Keith. There was discussion around not agreeing with the "chair board approval" piece of this motion. Larry amended his motion to indicate after two missed meetings, a town board supervisor would need approval by chairperson. Keith 2<sup>nd</sup> it. Lance, Keith and Larry voted yay. Judi and Vikki voted nay. Motion approved 3-2.
- Vikki made a motion that voting rights would be maintained for any meeting attended remotely and does not need town chairperson approval. Judi 2<sup>nd</sup>. Vikki, Judi and Larry voted yay. Lance and Keith voted nay. Motion approved 3 to 2.
- Request by Attorney Benjamin Southwick: Tara will forward this request to attorney representing this matter for township.

15. Town Board Meeting: January 10, 2023

16. Sign vouchers and checks

17. Adjournment at 9:10 p.m., Motion by Larry and 2<sup>nd</sup> by Lance.

Submitted by Tara Sommersberger, Town Clerk