

TOWN OF PACKWAUKEE
TOWN BOARD MEETING
Tuesday, January 10, 2023, at 6:00 p.m.

Call to Order
Pledge of Allegiance

In attendance:

Lance Achterberg, Vikki Trimble, Judi Nigbor (remotely), Keith Bagley, Larry Haygood
Tara Sommersberger – Town Clerk and Jeri Showers – Town Treasurer

1. Approve minutes from the Town Board Meeting of December 13, 2022: Motion by Trimble to approve the December Town Board Minutes, 2nd by Bagley. All in favor and motion passed.
2. Clerk's Report:
 - Statewide primary is on February 21, 2023.
 - Spring Election is April 4, 2023
 - Clerk announced candidates for local elections of Town of Packwaukee
 - Marquette-Adams will be placing fiber optic and copper cable within the Town of Packwaukee. Sought board support in completing the letter: Motion made by Trimble to allow Marquette-Adams to continue, 2nd by Bagley. All in favor and motion passed. Chair Achterberg signed the letter
3. Treasurer's Report: Read
4. Library's report: No updates
5. Citizen's inquiries and concerns:
 - Discussion was had regarding the increased intake volume of the Packwaukee Recycling Center. Typically, during the winter, it is closed the second and fourth Wednesday; however, due to intake volume the board discussed the need to increase the drop-off hours. Motion by Bagley to keep the recycling center open on Wednesdays. 2nd by Haygood. Motion passed with all in favor that beginning immediately, the Packwaukee Recycling Center will be open every Wednesday from 1 pm to 4 pm in addition to its Saturday hours. Vehicle stickers required. In April, the recycling center will return to "summer hours." This will be placed on website as well.
6. Recycling Center:
 - Snow Plowing Contracts: the Town has not received any specific quote, and this will remain on the agenda.
7. Roads: Trimble updated board regarding water running over on a bridge in the county limits and that there were some leaves that had built up on it. No other reports or follow up.
8. Town Hall, Park, Flags, Boat Landings, Christmas Decorations:
 - Christmas lights will be taken down this week hopefully dependent on weather. Discussion as to any new bulbs to be purchased; however, the Town has not

located any bulbs on sale that would be worthy of purchasing at this time. The Town Board will keep watching the prices on LED bulbs for future replacements.

- Kruz Fire replaced smoke detector.

9. Old Business:

- Insurance Renewal Proposal: Discussion around approving the insurance quote from Hometown Community Insurance to include the cybersecurity insurance. Clerk also informed Town Board that Hometown did in fact adjust voting equipment; however, this made an extremely minimal difference in quote. Motion by Haygood to approve Hometown Community Insurance's quote. 2nd by Bagley. All in favor and motion passed.
- Totsky Culvert: Discussion occurred regarding Attorney Southwick's request for information. Chair Achterberg will work to answer questions and will submit to Sommersberger who will then forward to Attorney Southwick.
- Pufahl/Mills alley matter: Clerk Sommersberger informed Town Board of the recommendations that Attorney Spankowski made regarding contacting the new owners (the Masts) of the alley parcel and request they sign a quit claim deed to convey a position of the alley to Pufahl. Motion by Haygood to allow Attorney Spankowski to make this contact, 2nd by Bagley. All in favor and passed. Clerk will inform Spankowski to move forward with this action.
- Block 17 alley vacation: The public hearing will be on February 14, 2023, at 6 p.m. at the Town Hall. Clerk will publish the three consecutive week notices that is statutorily required. All parties have been served: Bagley served all parties but one in person and had the Affidavit of Service notarized. Sommersberger served the remaining party by mail and had the Affidavit of Mailing notarized. Discussion occurred.
- Audit: Treasurer Showers provided an update that Showers, Sommersberger and Trimble met with KerberRose to begin the audit process. The Town Board agreed to do a 2022 audit. Showers and Sommersberger will continue to work with KerberRose on the audit process.
- Veteran's Memorial: Discussion occurred to have the Town of Packwaukee Land Use Planning Commission lead the Veteran's Memorial moving forward versus a three-person panel. Discussion included the need for a cost analysis, maintenance and defining what "oversight" looks like. Motion by Achterberg to have Land Use Planning Commission lead the Veteran's Memorial moving forward. 2nd by Bagley. All in favor and motion passed.
- Assessment: Notice of non-compliance Discussion occurred. Trimble will continue to monitor and update the Town Board regarding the assessment.

10. New business

- Draw Names for Ballot placement:

Candidate names were drawn for the local Spring election. Names were drawn out of a bowl. Community member Frank Behling confirmed all names were represented on equal size paper. An unaffiliated community member drew the names, confirmed the placement of names and Chairperson Achterberg also confirmed order of names drawn.

Town Supervisor placement on ballot was drawn as this:

1. Keith Bagley
2. Judi Nigbor
3. Adam Schuh
4. Karyn Niin Kitigade

Town Clerk placement on ballot was drawn as this:

1. Tara Sommersberger
2. Janny Slama

10. Upcoming Meetings and Events:

Public Hearing: February 14, 2023, prior to Town Board Meeting

Town Board Meeting: February 14, 2023, immediately following Public Hearing

Spring Primary: February 21, 2023

11. Sign Vouchers and checks

12. Adjournment

Submitted by:

Tara Sommersberger, Town Clerk