

TOWN OF PACKWAUKEE
TOWN BOARD MEETING MINUTES
Tuesday, March 14, 2023

Call to Order at 6:00 p.m.

The Pledge of Allegiance was said by all.

In attendance:

Lance Achterberg, Vikki Trimble, Judi Nigbor (remotely), Keith Bagley, Larry Haygood
Tara Sommersberger – Town Clerk and Jeri Showers – Town Treasurer

- 1) Approve minutes from the Town Board meeting of February 14, 2023. Motion by Haygood and 2nd by Bagley. All in favor and motion passed.
- 2) Clerk's report:
Upcoming elections were announced, along with in-person absentee voting dates announced.
- 3) Treasurer's report:
 - a) Fortifi Bank Charges: Fortifi Bank indicated they would waive the "per item" fee. However, the Town is looking to get two different quotes from two different banks regarding what the bank will charge, how much they will charge and for how long.
- 4) Library report: The books the library received from a grant (72 books) will be shipped this week. Master Gardners left seeds and containers at the library for public pick up. June 3rd will be the "cops and bobbers" program with lunch afterwards. Bagley will talk to Montello Rod and Gun Club.
- 5) Citizen's inquiries and concerns:
 - a) Feedback on previous concerns
 - i) Little Free Pantry: It has been moved and does not present any obstructions to the ADA.
 - b) Citizen brought up concerns regarding "unkept/unsightly yards" in the Town and the Town Board indicated that would fall under zoning.
 - c) Packwaukee is having walking clubs on Wednesday: meet at 5:55 p.m. at the pavilion and the walk starts at 6 p.m. Dogs with leashes and bathroom bags are more than welcome.
 - d) A request was made to move the fire extinguisher by water fountain. Haygood will address this.
- 6) Fire District report
 - a) Fire protection ordinance: Trimble will continue to work on getting the fees from the fire district. Trimble will contact Maxine to resolve ordinance and ask her for the one that needs to be adapted.
- 7) Licenses: No updates

- 8) Recycling Center
 - a) Snow Plowing Contracts: Achterberg has none in writing at this time and will pursue for next year.
 - b) Tire removal: Ongoing conversations regarding tire removal providers.
- 9) Cemetery: No updates
- 10) Roads
 - a) Brush on Lake Street: Trimble left a message for Brian who will go out tomorrow with a bucket truck.
 - b) Lake View: Discussion around brush/trees
- 11) Town Hall, Park, Flags, Boat Landings, Christmas Decorations
 - a) Kruz Fire & Security: Bagley will reach out to them to discuss next steps
 - b) Discussion around water coming through the vent in the ceiling of the Town Hall
 - c) Concerns over the walls in Town Hall hallway and that they could use painting
 - d) Discussion around spring clean up
- 12) Packwaukee Land Use Planning Commission
 - a) Susan Hunter: Rezoning of W4276 Gale Avenue, Montello, WI: Motion by Bagley to approve, 2nd by Trimble, all in favor and motion passed.
 - b) Veterans Memorial Project:
 - John Bluemke of the Planning Commission had a draft resolution for posting in newspaper as a Class 1 notice for submitting bids. Motion by Bagley, 2nd by Haygood. All in favor and motion passed. Clerk Sommersberger to submit for publishing.
 - Discussion around the materials for the Vets Memorial. The Town Board is requesting a more formal budget be presented to them. Attorney Spankowski will provide a document to the Town as a release from liability. Bagley will send information about bronze versus aluminum and the difference in flag poles. Motion by Bagley, 2nd by Haygood for permission for permission to buy one flagpole.
 - c) Chapter 69 and 70: There will be a public hearing on May 3, 2023 with proposed changes. Bluemke will brief the board in April.
- 13) Lake Commission Reports - Buffalo, Emery, Williams: No updates
- 14) Firewise Program
- 15) Old Business
 - a) Totsky Culvert: No updates
 - b) Pufahl/Mills alley matter: Attorney Spankowski is working on the signatures from the Masts' and will return Quit Claim Deed to Town once filed.
 - c) Audit: Clerk informed the audit continues.
 - d) Assessment: Notice of non-compliance: Trimble discussed the Town will do an intermarket update (IMU) and this will put the Town back into compliance.

16) New Business

- a) Transfer funds left from 2022: A motion by Bagley to put \$50, 735.27 in highway fund, 2nd by Haygood. All in favor and motion passed. Haygood motioned to put \$100,000 in fire fund, 2nd by Trimble. All in favor and motion passed.

17) Upcoming Meetings and Events

- a) Town Board Meeting: April 18, 2023
- b) Spring Election: April 4, 2023
- c) Spring Election In-person Absentee voting: March 28 from 4-5 pm and March 29 from 4-6 pm

18) Sign Vouchers and Checks

- 19) Adjournment: Motion by Haygood to adjourn at 7:56 p.m., 2nd by Bagley. All in favor and motion passed. Adjourned at 7:56 p.m.

Submitted by:

Tara Sommersberger, Town Clerk