

**May 11, 2021**  
**Town of Packwaukee**  
**Regular Town Board Meeting**

In attendance: Lance Achterberg, Vikki Trimble, Judi Nigbor, Keith Bagley, Courtney Trimble-Clerk, Jeri Showers-Treasurer

Called to Order at 6:00 p.m. by Chairman Lance Achterberg

- Motion by Judi, seconded by Keith to approve the minutes of the April 20, 2021 meeting. Motion carried.
- Clerks Report given.
- Treasurer's report read.
- Library Report: Changed book sale to the 15th to coincide with the town rummage sale.
- Citizens Inquiries and Concerns
  - Marcia Lee contacted him to let him know the Sanitary District meeting date is pending due to multiple board members having medical concerns.
  - Recycling Center: Have not received any new complaints from the DNR. Lance is looking into possibly expanding the number of recycling dumpsters because they fill up quickly. A complement was received from a citizen regarding the added gravel in the brush center.
  - Cemetery: Flags are going out soon. There are enough, so no need to purchase more.
- Roads:
  - Mowing contract: Motion by Keith, seconded by Judi to award the mowing contract to Marquette County Highway Department. Motion carried.
  - Approval of road work for 2021: Motion by Lance, seconded by Vikki to approve the work package of \$212,600 which includes the monies for mowing. Motion carried.
  - Keith would like something done with the road/alley by his house. It was discussed that the edge is ruined when he turns to back up into his yard.
- Town Hall, Park, Flags, Boat Landings, Christmas Decorations:
  - Keith states that he and Larry put up the kiosks at the Boat Landings and he is working on getting DNR signs to put in them. The one at the recycling center is not up yet.
  - Brian from the Highway Department says he will get us a handicap parking sign for the Freedom boat landing.
  - Frank Behling expresses his gratitude to the board for putting safety boards along the pier.
  - Vikki states that the Lake Emery landing needs work done and she told the lake district that the town will most likely not pay for the repairs because the lake district keeps their launch fees. This was confirmed by other board members, however, the board will supervise and approve the repairs since the town owns the land.
  - Treasurer Jeri expressed concern that Williams Lake residents may not be paying to launch their boats based on the small amount of revenue being collected from that boat landing. Keith will bring it up at the next lake district meeting.
  - Lance will be putting up the flags around town this weekend.
- Land Use Planning: Lance states he would like to have a town hearing with the company that wants to put in a sand and gravel pit. They are hoping to have everything to the plan commission and the board prior to the June meeting. The board is only advisory and the County Board of Adjustment gets the final decision on this project.
- Lake Commission Reports:

- Buffalo: The committee has decided that no one outside the DNR should be adjusting the gates to adjust lake level.
- Emery: They should be receiving their cutter back soon.
- Williams: Meeting is coming up this week.
- Old Business:
  - Boat Landing Grant: Application has been submitted
  - Veterans Memorial Project - Keith gave an update. Will have a rough drawing for next month.
  - Fireworks Permit Ordinance - A vote will take place next month to update the town ordinance to follow state statute regarding who can receive a permit.
  - Alternate Bank Options - Treasurer Jeri spoke with Royal Bank and their interest rate is lower than our current rate at Fortifi and they limit the number of withdrawals. Royal Bank is still looking into our options. Jeri states she will not be looking into further options.
  - Second Town Debit Card - Jeri expressed concerns regarding having two debit cards. Lance states that the board already voted to get a second card and it needs to be issued.
  - Lending Town Equipment - Vikki states that she doesn't feel town property should be rented out for use off town property. Courtney will reach out on the clerk listserv to see if other towns have ordinances regarding this.
  - Room Tax Letter - Treasurer Jeri states that the concerns she has seem to be getting addressed with an application rewrite at the county level. Jeri will write up a letter/instruction sheet that the county can give to applications along with their application.
  - Stop/Right Turn No Stop Sign for County C and 8th Road: Brian from the County is going to see if he can find the old traffic study of this intersection to see what was previously discussed.
- New Business:
  - Financial Review: Judi talked to Lara at the WTA regarding first steps and she was given the name of Gerber and Rose. Judi called them and talked to a CPA who said the cost of a review is within \$1500 of the cost of a full audit. The only difference is the assurance that is given at the end. Vikki will call the town of Long Lake who Gerber and Rose had audite recently to get their opinion of the firm.
  - Russ Rainey/Land near Moon Lake Landing: This was looked at during the road trip and there was no visible problem. Courtney will get back to Russ and let him know his concerns were investigated and no issues were found. If he wants to discuss it further or meet with a supervisor, that will be arranged.
  - Sand/Gravel Pit: already addressed.
  - Ad Reimbursement for Town Rummage Sale: They were able to submit the ad under the Church so there was no cost.
  - Cost Reimbursement for BOR training materials: Motion by Lance, seconded by Judi to reimburse the costs to Courtney Trimble. Motion carried.
  - W5970 8th Ln: Keith received complaints regarding lawn and garbage. Keith will contact the health department and a mowing letter will be sent.
- Motion by Vikki, seconded by Judi to adjourn the meeting at 7:50pm. Motion carried.

Respectfully submitted,  
Courtney Trimble, Clerk