

TOWN OF PACKWAUKEE
TOWN BOARD MEETING
Tuesday, October 8, 2024
6:00 p.m.

Call to Order
Pledge of Allegiance

- 1) Motion by Nigbor to move agenda item 15(a) to agenda item 5, 2nd by Trimble. All in favor and motion passed.
- 2) Motion to approve Town Board meeting minutes as presented by Schuh, 2nd by Bagley. All in favor and motion passed.
- 3) Clerk's report was read regarding updates to November 5, 2024 general election.
 - a) Clerk indicated the average rate of pay in Marquette County for election inspectors is \$12/hour. Clerk informed board Packwaukee is the largest voting municipality in the county and we are one of the lowest paid at 10\$/hour for election workers and 11.50 for Chief Inspectors. The clerk's election budget allows a raise for the election team, and they deserve one. Clerk indicated the plan to raise the election worker pay to \$11.00 for election workers and \$12.50 for chief inspectors. This still keeps them below the average unfortunately but it is a step in the right direction to validate and appreciate the tremendous work they do. Discussion occurred as to whether a motion was needed. Motion by Trimble to increase election positions by \$1.00; thus, raising election inspector's work to \$11/hour and Chief Inspectors to \$12.50. 2nd by Schuh. All in favor and motion passed.
 - b) Clerk read in-person absentee voting hours and noted they can also be by appointment.
- 4) Treasurer's report was read.
 - a) Discuss and act on funding source for Treasurer's position of new laptop: Achterberg made a motion to take the cost of the treasurer's new laptop out of the general fund and for the cost not to exceed \$800, 2nd by Bagley. All in favor and motion passed.
 - b) Discuss and act on Dog Licenses: No new updates
- 5) Library report:
 - a) Upcoming library programs for October: pie making and pumpkin decorating.
 - b) Library has a collection box for Tots to Teens Holiday book drive, which is a partnership with Literacy Volunteers of Marquette County
 - c) Library will have extended public hours on November 5, 2024
 - d) Discuss and act on Narcan (naloxone) distribution boxes (Sarah Jensen, Public Health Nurse, Marquette County Health Department): Jensen presented information about the public health's department harm reduction efforts and part of that being helping to make Narcan more available to those who need it. Motion by Trimble to approve Jensen to inquire about getting the Town of Packwaukee 2 Narcan boxes, 2nd by Schuh. All in favor and motion passed.
- 6) Citizen's inquiries and concerns - Time for citizens to bring up issues for a future meeting or discuss items on this agenda.

- a) Community member recognized the hard work election inspectors do and was pleased to see them receive a raise.
 - b) A question was asked about how the Town would continue to help increase the pay of election workers. Clerk indicated the plan would be to continue to raise wages as budgetary possible and responsible.
 - c) A question was asked about how the “consumable budget” would be used in the future. Achterberg indicated the Town uses existing budget line items for small consumable purchases.
 - d) Feedback on previous concerns
 - i) The Town of Packwaukee’s Trick or Treating Hours will be October 31, 2024, from 5:00 p.m. to 7:00 p.m.
 - ii) Concern regarding squealing tires around the Town Park: Bagley noted that the Sherriff’s department talked to the offending party and believes the problem to be reconciled.
- 7) Fire District report
- a) Fire protection ordinance: no updates
- 8) Licenses: Clerk indicates there are no new applications.
- 9) Recycling Center:
- a) The southside temporary recycling location will continue to be open every Saturday through the end of October 2024.
- 10) Cemetery: No updates
- 11) Roads
- a) County indicates the causeway will be reopened by October 31, 2024.
 - b) Retaining wall was fixed at Williams Lake on 10/8/2024.
 - c) No updates from the county regarding Emery Lake public boat launch.
 - d) Town Hall/Vet Memorial parking lot: Nigbor indicates the total cost of the pavement exceeded the quoted amount by approximately \$7,000. The Town Board will request that the county explain this cost differential. Schuh commented that all quotes should be written as contracts and signed to prevent these issues in the future.
- 12) Town Hall, Park, Flags, Boat Landings, Christmas Decorations
- a) Christmas decorations will need to be put up as usual.
 - b) Clerk indicated there are possible grants that the Town can explore to offset costs associated with inclusive playground equipment. Clerk will continue to explore options.
- 13) Packwaukee Land Use Planning Commission:
- a) Paul Denson: requesting an annual camping permit at N2277 Lakeview Drive: Motion by Trimble to approve annual camping permit for Denson, 2nd by Bagley. All in favor and motion passed.
 - b) Chris Grunewald: requesting for a variance for the construction of a deck, a porch and a fence at reduced setbacks to the centerline of the road and the ordinary high-water mark of Buffalo Lake at W6001 Lake Street: Motion by Bagley to approve variance request, 2nd by Nigbor. All in favor and motion passed.

14) Lake Commission Reports

- a) Buffalo:
 - i) Buffalo Lake budget was not passed as the board was unable to answer community questions about the budget.
 - ii) Lake district applied for a water surface grant.
 - iii) Lake District is looking for funds to do a fish restock.
 - iv) No future meetings scheduled at this time.
- b) Emery: no updates
- c) Williams
 - i) Sea wall at Williams Lake District public launch: the work was completed on 10/9/2024. Schuh confirmed he observed it was finished.

15) Old Business

- a) Discuss and act on community request to allow remote/virtual meetings: Achterberg indicates there are no updates.
- b) Water filter: Schuh indicates he received the water sample report back for the Town Hall and the testing came back satisfactory but the company did not send a quote so Schuh will follow up.
- c) Solar Speed Signs: Schuh indicated a \$5,000 grant was received from Marquette-Adams to help offset the cost of solar speed sign/s for the Town.
- d) N3430 State Street: no updates from zoning but there have been some improvements made to cleaning of the property.
- e) An additional concern about a property located next to the Presbyterian Church was noted and Achterberg indicates he will follow up with zoning (no specific address was given)
- f) Community requests for pickleball courts at Town Park: more research needs to continue.
- g) Town Hall Locks: Schuh indicates the setback is 2-3/4 inches and Showers will order them.

16) New Business

- a) Tax exemption for purchases: Reported that there is an account for Town Board members at Holidays and Menards in Baraboo.
- b) Schuh indicates he is need of a tax exemption form from the treasurer.

17) Upcoming Meetings and Events

- a) WTA Unit Meeting: October 28, 2024, at Town of Oxford
- b) General Election: November 5, 2024
- c) Public Budget Hearing: November 12, 2024
- d) Town Board Meeting: November 12, 2024

18) Sign Vouchers and Checks

19) Adjournment

Respectfully submitted by:
Tara Schuh, Town Clerk