

**October 13, 2020**  
**Town of Packwaukee**  
**Regular Town Board Meeting Minutes**

In attendance: Lance Achterberg, Vikki Trimble, Judi Nigbor, Keith Bagley, Larry Haygood, Courtney Trimble - Clerk, Jeri Showers - Treasurer

Called to Order at 6:00 p.m. by Chairman Lance Achterberg

Pledge of Allegiance

- Motion by Vikki seconded by Larry to approve the corrected minutes of September 8, 2020 meeting. Motion carried.

- Clerks Report: Check for voting machine will be written this month and signed at the next meeting. Treasurer would like a laptop that is specifically for her use. Cost is \$377.44. Motion by Larry, seconded by Keith to approve the purchase of a laptop for the Treasurer. If this is not reimbursed by R2R it will be paid out of room tax. Motion carried.

- Treasurer's report read.

- Library Report: Chis Meyer hired at Endeavor Library as Director. An employee has been tested for COVID and results are pending so she is not working. Kaci Koltz was hired and has started training. Carol is starting a new book club. Request for a 2% increase was approved at the committee level and now it will be put before the County Board. Larry is helping Carol buy and replace light bulbs in the library. Jeri recommends checking with Focus on Energy to see if the whole building can be upgraded to LED. Larry will call them. Gutters are still wicking and need to be cleaned. Larry will take care of this.

- Citizens Inquiries and Concerns:

- Al Rosenthal/FEMA - State says they misplaced our paperwork. Al and Lance submitted new paperwork and the state is processing it.

- Concern about the property on Marquette Street being overgrown.

- Manholes at the intersection of County D and County C as well as at W5933 Main Street are much lower than street level and potentially pose a hazard. Lance will contact the county Highway Department to discuss these.

- N3430 State Street - Keith talked to Tom Onefrey and Jean Potter and this property has had multiple letters sent regarding being out of compliance with zoning due to yard debris. This is being referred to the counties legal department for a lawsuit.

- W5892 Lake Street - Concerns about burning illegal materials. Similar situation as the above mentioned State Street property. The DNR is referring this matter to the DOJ. Keith will follow up on this.

- Feedback on Previous Concerns:

- Hollenbeck boat landing is cleaned up.

- W4390 County K - Judi referred this property to the Health Department and they did a home visit. Building was secured and no orders were written.

- Lance gave Hurckman's permission to cut pine trees next to their property.

- Flag down on County D - It was gone when Lance went to fix it.

- Recycling Center: Lance has been in contact with the DNR and sent them more pictures. We were nearly in compliance but then we got a letter that the lids on the dumpsters weren't closed. Lance talked to the attendant and that was fixed. Large item and construction material intake has stopped in preparation for snow plowing.

- Roads: Considerable road damage on Gale Ave near 11th. Looks like a piece of heavy equipment broke a hydraulic line and dragged on the road. Lance and Judi talked to the county about possible fixes. Motion by

Keith seconded by Larry to delaminate and do 1.5 inch chip seal for 1500 feet at a cost of \$18,500.00. Motion carried.

- Town Hall, park, Flags, Boat Landings, Christmas Decorations:

- Keith has talked to Paul Sanders about starting pavilion work but Paul is behind and won't be able to start until next spring. Motion by Larry seconded by Judi to approve up to \$2500.00 from another contractor if one can be found to do the work before the R2R deadline. Motion carried.

- Flags will be coming down after Veterans Day and decorations will be going up at the same time.

Keith will contact Rodney Hall about checking the decorations.

- Judi looked at the boat landing on Freedom Road and the concrete pad goes about 15 feet from land. There was a grant to pay for this work last time and there might be one available to help us extend that pad. Vikki will look into grant possibilities.

- Vikki would like anything not covered by R2R to be taken from our towns "slush fund" and not off any budget item.

- Lake Commission Reports:

- Buffalo: Annual meeting was last weekend. Lots of discussion regarding lake levels.

- Emery: \$53,000 rebuild of their cutter was approved at annual meeting.

- Williams: Meeting is coming up on the 24th.

- Firewise Program: applying for about \$100 for mailing flyers for burning permits. Applying for money for gravel to complete the brush area of the recycling center.

- Old Business:

- Sanders Property - Paul has not yet sent papers with a new legal description. Motion by Vikki seconded by Keith to table vacating the alley until January. Motion carried.

- Park Pavillion maintenance: Discussed earlier

- Sidewalk installation: Complete but the sides need to be filled in more in the spring.

- R2R: Moving forward with purchase of a bottle filling station. Motion by Larry seconded by Keith to give the county \$4,000.00 of our left over R2R money. Motion carried.

- Trees between town and Hurckman property: already discussed.

- New Business:

- Memorial Donation for Carolyn Rosenthal: Al Rosenthal would prefer we not give him money directly and would prefer the town create a memorial fund. Motion by Judi seconded by Vikki to create a memorial fund. Discussion. Motion carried.

- Trick or Treating: Motion by Keith seconded by Larry to do trick or treating from 3 to 5pm on the 31st. Motion withdrawn.

- Board to approve budget to be presented to town electors in November: Motion by Vikki seconded by Larry to approve the budget for 2021. Discussion. Motion carried.

- Motion by Vikki, seconded by Keith to adjourn the meeting at 7:45 p.m.

Respectfully submitted,  
Courtney Trimble, Clerk