

September 8, 2020
Town of Packwaukee
Regular Town Board Meeting Minutes

In attendance: Lance Achterberg, Vikki Trimble, Judi Nigbor, Keith Bagley, Larry Haygood, Courtney Trimble - Clerk, Jeri Showers - Treasurer

Called to Order at 6:00 p.m. by Chairman Lance Achterberg

Pledge of Allegiance

- Motion by Vikki seconded by Keith to approve the minutes of the August 18, 2020 meeting. Motion carried.
- Clerks Report given. Motion by Keith, seconded by Judi to get a second debit card for the town. Motion carried. New hall rental agreement presented and will be put on the website.
- Treasurer's report read.
- Library Report: They are not asking for an increase in their budget for 2021.
- Citizens Inquiries and Concerns:
 - Tree fell at Hollenbecks boat landing and needs to be cleaned up.
 - Concern about property on Market Street that has not been mowed all summer. A town supervisor will visit the property and if it is confirmed that it has not been maintained the town can clean it up and charge the property owner.
 - N3585 11th Drive - Owner has a concern with an easement that is supposed to be granted to all property owners on 11th Drive to allow them access to Buffalo Lake from County Road K. The board made recommendations on how property owners can proceed with this matter but this is not a board issue.
 - Keith brought a citizen concern to the meeting regarding the pine trees next to the town lot across from the park on State Street. They block visibility from a homeowners driveway. Keith will measure their location to find out if they are on the town right of way or not.
 - Courtney received a call that a flag on a light pole on County D is falling down. Lance will fix it.
 - Judi got a call with concerns about the recent rains making it necessary to have a plan in place to release water from Buffalo Lake. Judi has called the DNR to get back on track with the multi-county meetings/plans regarding lake management. This had been put on hold due to COVID-19.
 - Keith received a call regarding a culvert by Williams Lake off of Fox Drive. Brain from the count looked at it and one side was completely gone and the other side collapsed. It will be fixed.
 - Feedback on Previous Concerns:
 - Freedom Road boat landing maintenance - Larry is still working on seeing if there is anything the town can do to improve that launch.
- Fire District Report: meeting is next month. Motion by Larry, seconded by Keith to paid unpaid fire calls from 2018 in the amount of \$3114.06. Motion carried.
- Recycling Center: The town received a call from Waste Management because our non-compliant letter from the DNR was sent to the Governor's office who then called Waste Management. We have been compliant for the last two months and Lance is sending pictures to the DNR every week. Lance has received some interest regarding the part time recycling center work so he did not run an ad in the paper.
- Cemetery - Received the money from the County Veterans program for grave upkeep. Vikki is in the process of selling four more lots. Jeri will be closing out the cemetery checking account at the end of the year because all funds have been moved to the designated fund already.
- Roads: Will come in under budget. Brain will be doing our road reports going forward.
- Town Hall, park, Flags, Boat Landings, Christmas Decorations:

- Randy and Jean Barton offered the town a refrigerator to be used in the pavilion kitchen. The town passed on this.
- Lance and Keith will get together regarding Christmas decorations.
- Cleats are on the pier at the Freedom Road boat landing.
- Lake Commission Reports:
 - Buffalo: Meeting coming up soon.
 - Emery: Set their budget. Annual meeting is this month and they will propose \$52,000 to rebuild their cutter. They will be financing most of it.
 - Williams: Had an annual meeting. Concerns regarding access of concrete before the dock they use for weed cutter. It's a private launch and the town isn't responsible for that. John Ellinger, the dam manager, had concerns about the work done to the dam. Keith and John met with Brian to discuss and Brian stated there is still \$1000 left in what was budgeted for that project so they can still do cosmetic work.
- Firewise Program: DNR will be getting us a flyer about burning permits. They will be handed out at the library and possibly with the tax bills. A dry hydrant at Williams lake was discussed and they talked about 2nd signs for shared driveways as part of a grant proposal. Lance will create an advertisement/solicitation for the website asking if people would be interested in curbside chipping.
- Old Business:
 - Sanders Property - Still pending.
 - Park Pavillion maintenance: End of october/Early November to start work.
 - Routes to Recovery Grant - Motion by Vikki, seconded by Keith to buy paper towel dispensers and paper towels, soap dispensers and soap, and a bottle filling station for the town hall. Motion carried.
- New Business:
 - Freedom Road Boat Launch Maintenance: Discussed earlier in the meeting
 - Room Tax Letter - Jeri and Courtney are still working on this
 - Borrowing of town property (tables, chairs, etc.): Motion by Lance, seconded by Judi to table this discussion until the spring.
 - A monetary memorial being given in the name of Carolyn Rosenthal was discussed but not voted on because it was not on the agenda.
- Motion by Vikki, seconded by Keith to adjourn the meeting at 8:09 p.m.

Respectfully submitted,
Courtney Trimble, Clerk